

In order for a student to be successful with their virtual school program all stakeholders must work together to ensure their success. By enrolling in a virtual school course, you are agreeing to the following responsibilities:

Teachers will:

- Prepare and evaluate coursework for students
- Track student progress in course and communicate concerns with parents and the school principal
- Update marks regularly
- Remain up to date with current best practices for an online learning course
- Be available to students during office hours for extra help and support
- Listen to parent/student concerns and work collaboratively with them in the best interests of the student.
- Provide clear timelines for all coursework
- Work with colleagues through the collaborative response model to ensure that all students are supported.

Students will:

- Participate **daily** in their schooling (both synchronously and asynchronous)
- Make schoolwork a priority and work to the best of their ability
- Complete all assignments according to the timelines given by their teacher
- Demonstrate appropriate digital citizenship when communicating with their teacher and fellow students
- Communicate with their teacher when they are struggling and commit to attending tutorial help sessions as needed.

Families will:

- Ensure that their child is attending classes daily and completing their assigned work
- Provide a schoolwork space and supplies necessary for online learning
- Work with their child to create a daily school work schedule. This may mean a family schedule to accommodate other children in the home

- Respond to teacher emails and phone calls and be an active member of their child's learning team.
- Use powerschool to regularly check their child's grades.
- Contact the teacher if the student will be away